



LightBox Theatre Company

Field Trip Request Form

Treasure Island Bistro by Yokanaan Kearns	
Name of School:	
City/District:	
Name of Teacher(s):	
Contact info (phone & email):	
Number of students:	Grade level:
Number of additional chaperones & parents: _____ non-teacher chaperones x \$6* (limited to 4) *Must be prepaid to receive this rate _____ additional non-teacher chaperones x \$12 (Restrictions apply if not prepaid)	
Date: <input type="checkbox"/> March 17 or <input type="checkbox"/> March 18, 2020	Time: <input type="checkbox"/> 9:00 am <input type="checkbox"/> 10:30 am <input type="checkbox"/> 12:30 pm
Fee: \$4 per student; \$6 per non-teacher chaperone (limited to 4; each additional chaperone welcomed at \$12; <i>payable before the day of your visit</i>). If you need an invoice in advance for PO, please contact the Carnegie Arts Center office. Please email this completed form to admin@carnegieartsturlock.org	
Are you requesting funding assistance for transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No	

School Bus Transportation Funding Policy and Procedure

We continue to have a limited amount of bus transportation funding available. If more than one bus is needed to transport your students, reimbursement can cover multiple busses for a single field trip.

Schools within 20 miles of the Carnegie are eligible to receive up to \$200 per bus (Turlock, Keyes, Ceres, Denair, Hughson, Hilmar, Livingston, Atwater, Delhi, Patterson, Newman, Modesto).

Schools more than 20 miles from the Carnegie may receive up to \$250 per bus.

Requests will be considered on a first come, first served basis. Funding will be limited and no funding is guaranteed until a request has been approved.

Following each visit, the school must send an invoice for actual bus costs to be reimbursed by the Carnegie. Checks for reimbursement will be issued in amounts not to exceed the maximum dollar allotment per bus.

Updated 5/28/2019

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